

**McIntosh Memorial Library Job Posting
Youth Services Assistant Posted 5-24-2026**

The McIntosh Memorial Library in Viroqua, WI is seeking a creative, friendly, and energetic individual to work in the Youth Services Department. Under the guidance of the Youth Services Director the person employed in this position will assist in developing daily activities for the youth department; implementing activities; assisting patrons; engaging in outreach and working at the circulation desk.

Key responsibilities of this position include, but are not limited to:

- Develops and executes programs for patrons and their families ages birth to 17.
- Promotes the McIntosh Memorial Library by being involved in community outreach.
- Works at the circulation desk

Qualifications include:

- A bachelor's degree preferred with a focus on education, child-care, social work, or library/information science.
- Two years of experience (minimum) working in a library setting.
- Experience in youth departments at public libraries preferred.
- Experience working with children of all ages and their families.

This position is a combination youth services and circulation desk. The position requires the ability to maintain a flexible work schedule, work independently, operate computers with proficiency, and multi-task in a fast-paced work environment.

This pay for this job is \$16.50 per hour and comes with a full benefits package.

Interested applicants should submit a cover letter, resume, and three references to Library Director Trina Erickson at t.erickson@wrlsweb.org Applications will be accepted until the position is filled.